Improve To Make Better LLC

Employment Application

Full Name: _____   Date: _____

        Last   *First*   *M.I.*

Address: _____

        Street Address   *Apartment/Unit #*

_____

        City   *State*   *ZIP Code*

Phone: _____   Email _____

Date Available: _____   Social Security No.: _____   Desired Salary: $ _____

Position Applied for: _____

                                 YES NO   YES NO

Are you a citizen of the United States? ☐ ☐   If no, are you authorized to work in the U.S.? ☐ ☐

                                 YES NO

Have you ever worked for this company? ☐ ☐   If yes, when? _____

                                 YES NO

Have you ever been convicted of a felony? ☐ ☐

If yes, explain: _____

High School: _____   Address: _____

                                 YES NO

From: _____   To: _____   Did you graduate? ☐ ☐   Diploma:: _____

College: _____   Address: _____

                                 YES NO

From: _____   To: _____   Did you graduate? ☐ ☐   Degree: _____

Other: _____   Address: _____

                                 YES NO

From: _____   To: _____   Did you graduate? ☐ ☐   Degree: _____

Please list three professional references.

Full Name: _____   Relationship: _____

Company: _____   Phone:_____

Address: _____

Full Name: _____   Relationship:_____

Company: _____   Phone:_____

Address: _____

Full Name: _____   Relationship:_____

Company: _____   Phone:_____

Address: _____

Previous Employment

Company: _____   Phone:_____

Address: _____   Supervisor:_____

Job Title: _____   Starting Salary:$_____   Ending Salary:$_____

Responsibilities: _____

From: _____   To:_____   Reason for Leaving:_____

                                                          YES   NO
May we contact your previous supervisor for a reference?   ☐   ☐

Company: _____   Phone:_____

Address: _____   Supervisor:_____

Job Title: _____   Starting Salary:$_____   Ending Salary:$_____

Responsibilities: _____

From: _____   To:_____   Reason for Leaving:_____

                                                          YES   NO
May we contact your previous supervisor for a reference?   ☐   ☐

Company: _____   Phone:_____

Address: _____   Supervisor:_____

Job Title: _____   Starting Salary:$_____   Ending Salary:$_____

Responsibilities: _____

From: _____   To:_____   Reason for Leaving:_____

May we contact your previous supervisor for a reference?   YES   NO

☐ ☐

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____